

BOARD OF EDUCATION

EATON COMMUNITY SCHOOLS

304 EATON-LEWISBURG ROAD
EATON, OHIO 45320

September 11, 2019

Letter of Appeal – Request for Waiver

To Whom It May Concern:

Entity & BEN	Eaton Community Schools (BEN 129916)
Contact Person	Rachel Tait
Contact Information	
Mailing Address -	304 Eaton Lewisburg Road, Eaton, OH 45320
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Funding Year	FY2017
Application Type & Application Number	Form 471 Application Number 171025362
FRN	1799055299.002
Appeal Reason	Request waiver of invoice deadline
Proceeding No.	02-6

Appeal Explanation:

Eaton Community Schools is requesting a waiver of the invoice deadline for the 2017 Cat 2 funding. The District received the invoice from the Service Provider on February 5, 2019. The invoice was dated November 11, 2018 for equipment received in January 2018 and was for the full cost of the switches (\$11,055.00). The quote from the Service Provider and the Purchase Order the Service Provider accepted were both for the e-rate discounted amount. The Service Provider is now trying to collect the full amount of the switches from the District due to it being past the deadline. We are requesting the waiver so the Service Provider may submit the necessary documentation for the e-rate funding or allow the district to submit a BEAR for reimbursement should we be required to pay the full pre-discount amount.

Sincerely,



Rachel M. Tait, CPA
Treasurer/CFO
Eaton Community Schools